

## Mid-Coast Partnership Coordinating Committee Meeting

### DRAFT Meeting Notes

December 16, 2024 | 10:00 – 11:00 am via Zoom

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#### Attendees:

Adam Denlinger	Seal Rock Water District
Alyssa Mucken	Oregon Water Resources Dept.
Billie Jo Smith	Lincoln Co. Water Systems Alliance
David Rupp	Oregon State University
Steve Parrett	Oregon Dept. of Environmental Quality
Suzanne de Szoeki	GSI Water Solutions, Inc.

#### Unable to Attend:

Alan Fujishin	Gibson Farms
Henry Pitts	Oregon State University student
Mike Broili	MidCoast Watersheds Council

#### Facilitators

- Adam & Alyssa

#### Action Items

- Adam sends Alyssa letterhead
- Adam to draft a final email, request to meet with Suzanne to create it.
- Closing out the grant – a district function. Working on a close out report.
- Alyssa to ask Lili – confirm schedule for rule adoption
- Alyssa to set up standing CC meetings, monthly, beginning in February

#### GSI Update

- Currently no budget remaining to support this meeting. Suzanne noted she would not be facilitating the meeting, but remained on the call, should questions arise.

#### Representative Helm and Owens 2025 Water Package Request and Mid-Coast Response

- Discussed request further and potential projects meeting the general requirements.
- The workgroup decided on projects for each category, some need additional information.
- Alyssa agreed to take lead in drafting the response with others helping review.
- Workgroup members will review and meet before submitting by 1/15/25 deadline.
- Response to be sent and signed by Adam, as our convenor.

#### Project Website:

- Leah trained David on how to access the website. We'll use it to announce meetings, post agenda, and meeting notes.
- David will test out how to add today's meeting notes.
- We need to also add the bundle workgroup products and the final deliverables from GSI Water Solutions. GSI will send those to David for posting.
- David will share access information with Adam, as a backup.
- Alyssa noted it would be beneficial to have some website cross-training.

### **State Agency Support in 2025**

- Billie Jo is supportive of having state agencies step in and play a role, until we have funding to play a coordinator role.
- The Coordinating Committee should get together in 2025. Committee agreed.
- Question: should the Full Partnership get together?
- What do we do if someone asks the partnership for a letter of support? We don't have a template letter. We need to make sure it ties to the Action Plan and possibly any available workplan. The letter could be submitted to the Coordinating Committee because we do not currently have a "project support" committee. Maybe we invite someone that's an expert in the topic to join us in reviewing any requests for project support.

### **Place-Based Planning Fund**

- Not clear on what body will write a grant application. We could use the Coordinating Committee to play that role, during this interim time.
- We need a new fiscal agent for any type of PBP grant. A possible fallback option would be the Watershed Council or Lincoln SWCD, but it does bring administrative costs for grant management and must be mission oriented.
- Lincoln County played a fiscal agent role. In the past, we've had Commissioners participate, but they may have other priorities. We should continue to engage with the county.
- Alyssa to ask Lili – confirm schedule for rule adoption.
  - From Lili, 12/17: OWRD bring the administrative rules to the WRC for adoption in March 2025.

### **Coordinating Committee**

- Plan to meet monthly or every other month (to plan the meeting).

### **Full Partnership Meeting Planning**

- Plan one in mid-2025, likely do it virtually. Note that there is no funding to support it.
- The CC could develop the agenda.
- There is value in doing it, even if there is low turnout.
- Possibly 1.5-2-hour meeting, consider virtual.
- Focus on some learning, suggests Billie Jo – what can we learn when we're all together.
- Any updates from the partnership are shared.

### **Final Email – Project Wrap Up for this two-year phase**

- Share coordinating committee continuing to meet to keep things moving along.
- Send email out from Adam as convenor.
- Note we're planning a summer event.

### **Next Coordinating Committee**

- Can we do any some type of regular communication? Discuss at next meeting.
- We need an email distribution list from Suzanne. Please share with CC.