Head 2 Cape

Partnership Support Flowchart

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                    Projects or leads
                       identified?

        Yes                              No

    Project Lead                     Partnership

  Project lead submits          Review action              Identify role of
  project description/grant     implementation support     Partnership*
  application example to        tools* and identify leads
  Coordinating Committee        and partners

  Coordinating Committee        Identify activities needed   Potential committee/work    Existing resources and
  confirms the project is in    to develop and implement     group formation             knowledge
  the Water Action Plan and     a project
  categorized correctly, and
  sends it to Project Support
  Committee

  Project lead meets with       Pursue partnerships,
  the Project Support           support, and funding
  Committee, which
  provides some type of
  support (see example list)

  Project is entered into the   Partnership provides
  database and shared at        support as needed,
  the next Partnership          through the "Yes" process
  meeting and/or by email
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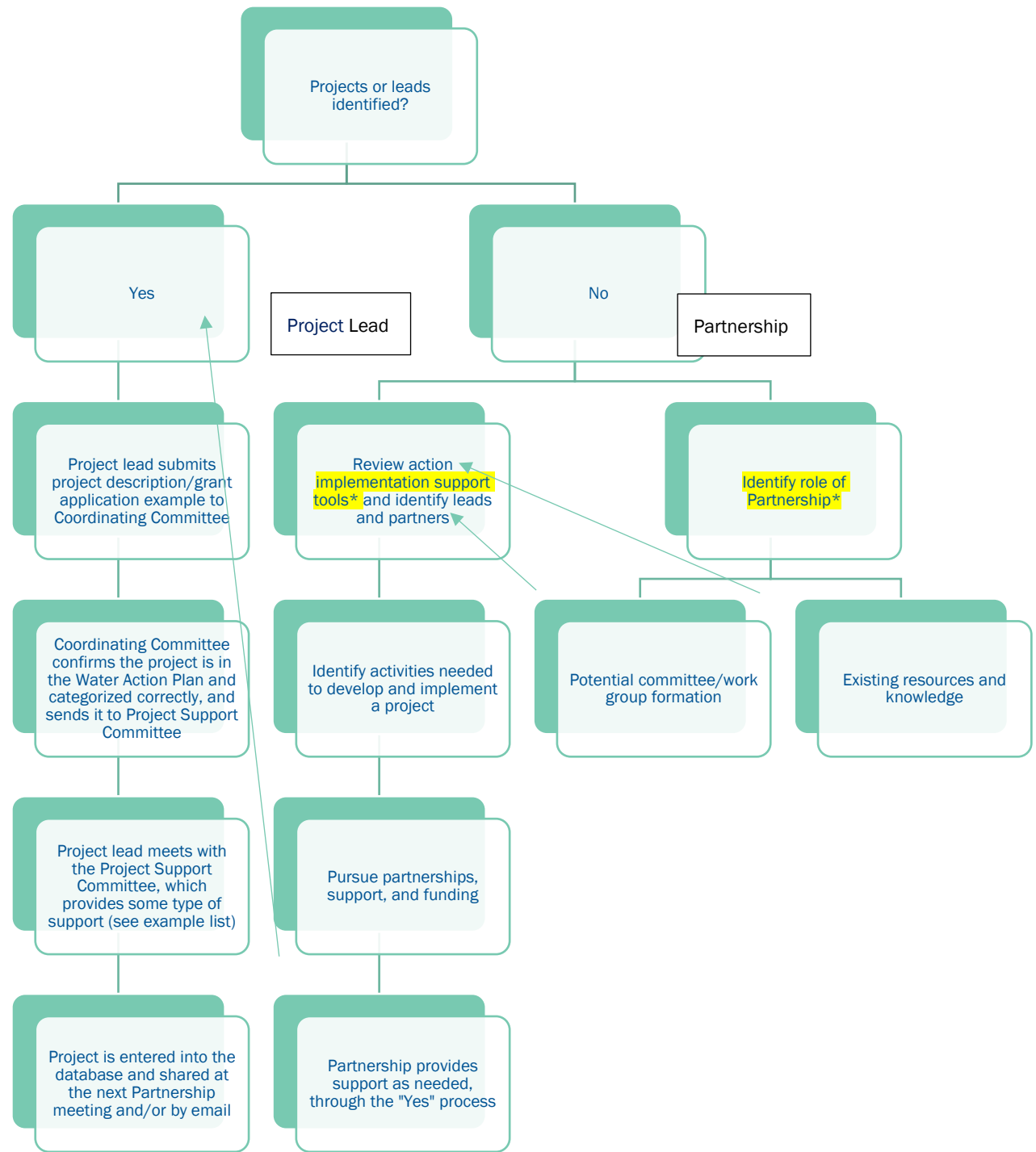
*Prioritization of actions utilized in these stages (e.g., Partnership identifying which actions to assist with moving forward utilizing the prioritization, and implementation support tools developed following the prioritization order)

Partnership Support Process

Projects and Leads Identified

The MidCoast Water Planning Partnership will strive to support projects that would help implement specific actions in the Water Action Plan. Many such projects have already been identified and are tracked using the Smartsheet online project database.

When a project lead wishes to seek support from the Partnership, the first step is to submit a project description to the Coordinating Committee. Project leads may use existing documents (e.g., a grant application) or create a short description of the proposed project that includes the proposed activities, timeline, a statement of which action in the Water Action Plan it would implement, and the requested type of Partnership support. The Coordinating Committee confirms that the project supports implementation of the Water Action Plan and refers it to the Project Support Committee. The Project Support Committee determines the type of support the Partnership can offer.

Projects and Leads Not Identified

The prioritization process sorted the actions in the Water Action Plan into three priority groups, and existing projects were documented in the Smartsheet database. Certain actions in Priority Group A (the highest priority) do not yet have associated projects. The Partnership will focus on launching projects to implement these high-priority actions first to help achieve the goals of the Water Action Plan. Using the implementation support tools, potential lead entities and partner entities will be identified. Next, these entities will identify activities that would be needed to initiate a project that would support the Priority Group A action and would begin pursuing necessary partnerships and funding. Once a potential project is identified, it would move through the Partnership support process described above.

In parallel with the identification of individual projects, the Partnership will identify its role as an overarching collective in helping to support the Priority Group A actions. (Priority Group B and C actions may also be supported as opportunities arise or are championed by specific entities; however, early implementation will focus on Priority Group A in the absence of other factors.) The Partnership may decide that committees or work groups should be formed to focus on specific actions (e.g., a Monitoring Committee to support actions related to water quality and quantity monitoring). Partnership members bring a valuable spectrum of existing resources and knowledge that can be used to help identify potential projects, provide technical assistance to refine project ideas, and identify likely funding sources.

Example Types of Potential Partnership Support

- Ideas for funding sources
- Contact information for potential partners
- Letters of support
- Strategic or technical advice to strengthen projects
- Project sharing opportunities (e.g., Partnership emails, Work Group meetings, Partnership meetings)
- Action Implementation Work Plan Tools
  - Table identifying leads and participants for each action in the Water Action Plan
  - Bundled Action Work Plans (To be developed starting with Priority Group A)
    - Approach
    - Resources
    - Outcomes
  - Action Implementation Tracking Database (Smartsheet)
    - Database for tracking projects and project accomplishments, as well as how the Partnership is supporting projects
- Grant writing workshop
- Surveys
- Committee/Work Group formation